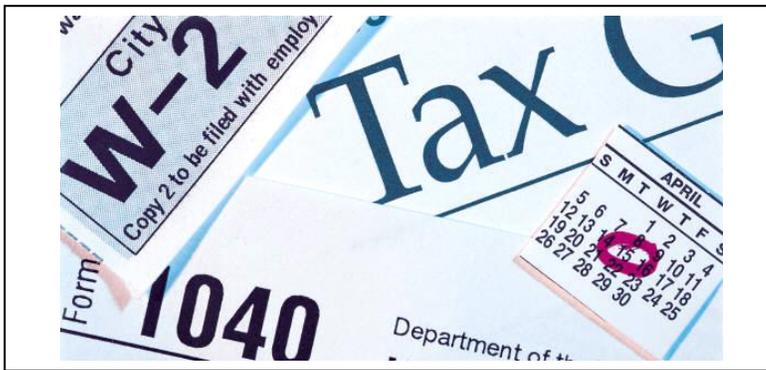


FREE TAX PREPARATION



North Carolina National Guard Office of the Staff Judge Advocate

The Legal Assistance Section of the Office of the Staff Judge Advocate will be preparing and electronically filing federal and state income tax returns free of charge for Members, Family Members, and Retirees of the North Carolina National Guard

01 February through 12 April. The services will be provided every Monday, Wednesday, and Friday from 0900 –1400 hrs at JFHQ, 1636 Gold Star Drive, Raleigh, NC.

By appointment only.

Contact the North Carolina National Guard SJA Office at 919-664-6000 ext. 47035 to schedule an appointment.

The appointment line will open
15 January 2013.

YOU MUST BRING THE FOLLOWING ITEMS WITH YOU:

- Valid military identification for all taxpayers
- Social security cards for you, your spouse, and dependents (social security number verification letter issued by the Social Security Administration is also valid)
- Birth dates for you, your spouse, and dependents
- Current year's tax package if you received one
- Wage and earnings statement(s) (i.e. Form W-2, W-2G, 1099-R, etc., from all employers)
- Interest and dividend statements from banks (i.e. Form 1099-INT or 1099-DIV)
- A copy of last year's federal and state tax return
- Bank routing numbers and account numbers if you'd like to take advantage of direct deposit
- Other relevant information about income and expenses (especially if you plan to itemize deductions) such as medical receipts, mortgage interest statements, receipts evidencing property taxes paid, receipts evidencing charitable contributions, etc.
- Total amount paid for day care and the day care provider's tax identification number (the individual's Social Security Number or the business' Employer Identification Number)
- Statement of a physician if you are blind and/or permanently and totally disabled
- Valid power of attorney if you will be signing the income tax returns on behalf of your spouse